

1. Wählen Sie **Personen** > **Personen** aus. Das Fenster **Personen** wird angezeigt.

Access points ▾ Cardholders ▾ Keys ▾ Monitoring ▾ Hotel ▾ Tools ▾ System ▾

### Users

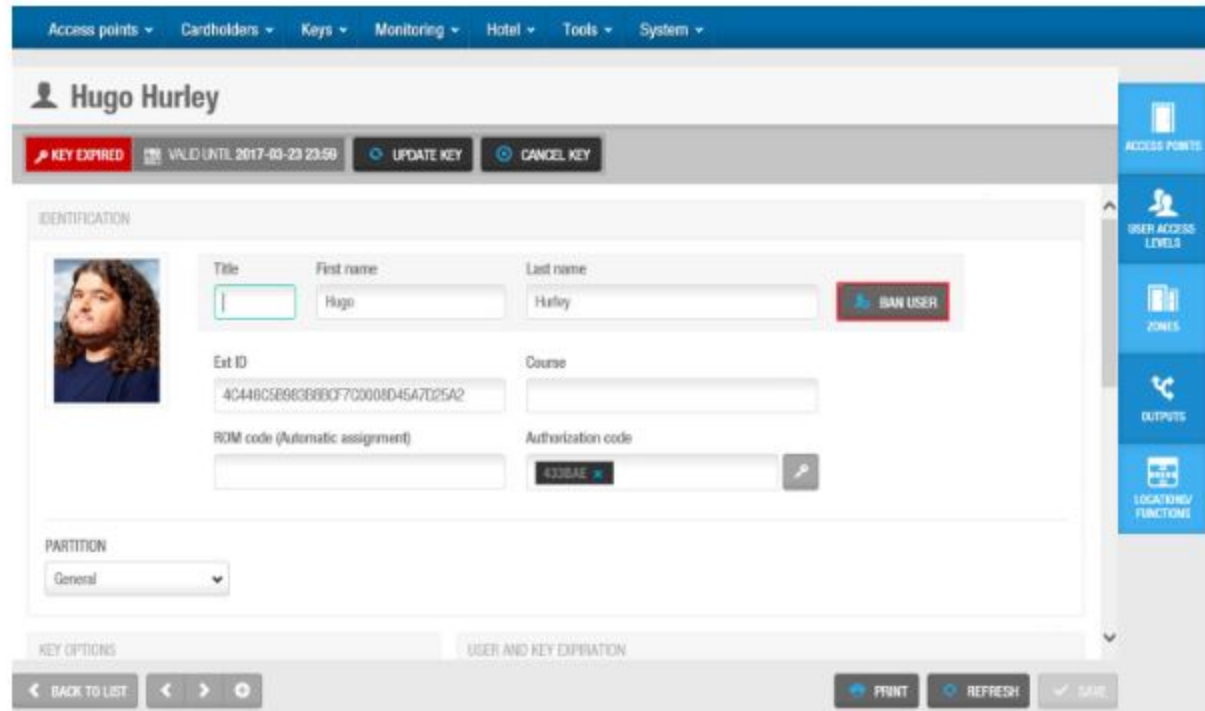
NAME	KEY EXPIRATION	MAX. ACCESS DATE	EXT ID	PARTITION	CALENDAR
Aitor Apalategi			CC7F3F91442FA2C0BE0008D466D43C5F	General	Calendar001
Alessandro Marcucci BLE			DE0EC107167C60CD198008D47AB3F190	General	Calendar001
Aritz Rodriguez	2017-05-06 23:59		A4062348B1450BCC210008D47D0AD0B7	General	Calendar001
Company car 1			87E8715CC9D7D9CFF60008D45AA488AB	General	Calendar001
Hugo Hurloy	2017-03-23 23:59		4C446C5B983B8BC7C0008D45A7D25A2	General	Calendar001
Ismail Aikakawa		2017-12-31 23:59	9202666	General	Calendar000
James Robinson	2017-03-26 23:59		56D2C8E71977EC2EE0008D45C86E2DB	General	Calendar001
Jane Smith	2017-03-01 23:59		07E9D3CE774ED9CB1A0008D4572A3C95	General	Calendar001
Lander Perez BLE	2017-03-20 23:59		8B871107054430CAA40008D458262213	General	Calendar001
Luis Saldaña	2017-03-01 23:59		744A27688B5589CEC80008D45A7D7FA4	General	Calendar001
Michael Jordan	2017-05-06 23:59		C704365A9ADC64C7C3F08D3F8D65496	General	Calendar001
Mike Blueman	2017-03-31 23:59		C77B0A20739E3CB260008D45A8ED940	General	Calendar001
Paul Newman	2017-04-11 23:59		24B270A90A7EEDC5C98008D453FEF122	General	Calendar001

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PRINT KEYS UPDATE CANCEL REFRESH DELETE MULTIPLE EDIT ADD

Abbildung 101: Liste der Personen

Doppelklicken Sie auf die Person, die Sie sperren möchten. Das Informationsfenster **Person** wird angezeigt.



The screenshot shows a web-based interface for managing users. At the top, there is a navigation bar with menu items: Access points, Cardholders, Keys, Monitoring, Hotel, Tools, and System. Below this, the user's name 'Hugo Hurley' is displayed with a person icon. A status bar indicates 'KEY EXPIRED' in red, followed by 'VALID UNTIL 2017-03-23 23:59' and buttons for 'UPDATE KEY' and 'CANCEL KEY'. The main content area is titled 'IDENTIFICATION' and contains a profile picture of Hugo Hurley. To the right of the picture are input fields for 'Title', 'First name' (filled with 'Hugo'), and 'Last name' (filled with 'Hurley'). A red 'BAN USER' button is located to the right of the last name field. Below these are fields for 'Ext ID' (filled with '4C448C5B963B90F7C000D45A7D25A2'), 'Course', 'ROM code (Automatic assignment)', and 'Authorization code' (filled with '433BAE'). At the bottom of the main area is a 'PARTITION' dropdown menu set to 'General'. The footer contains 'KEY OPTIONS' and 'USER AND KEY EXPIRATION' tabs, along with navigation buttons: 'BACK TO LIST', 'PRINT', 'REFRESH', and 'SAVE'. A vertical sidebar on the right side of the interface contains icons and labels for 'ACCESS POINTS', 'USER ACCESS LEVELS', 'ZONES', 'OUTPUTS', and 'LOCATION/FUNCTIONS'.

Abbildung 102: Informationsfenster „Person“

Klicken Sie auf **Update sperren**. In einem Dialogfeld werden Sie anschließend aufgefordert, die Sperrung der Person zu bestätigen.



Abbildung 103: Bestätigungsmeldung zur Personenspernung

Klicken Sie auf **Ja**. Die Person wird gesperrt.

A screenshot of a web application interface showing user information for "Hugo Hurley". The top navigation bar includes "Access points", "Cardholders", "Keys", "Monitoring", "Hotel", "Tools", and "Systems". Below the user name, there are status indicators: "KEY EXPIRED" (red), "VALID UNTIL 2017-03-23 23:59" (grey), and "UPDATE KEY" (blue). The main content area is titled "IDENTIFICATION" and contains a table with the following data:

Title	First name	Last name
	Hugo	Hurley

Below the table, there are fields for "Ext ID" (40449/SR93IR8CF700001045A7D05A2) and "Course". Below that, there are fields for "ROM code (automatic assignment)" and "Authorization code" (4338AE). To the left of the table is a user profile picture with a red "BANNED" label overlaid on it. To the right of the table is a red "UNBAN USER" button. Below the identification section is a "PARTITION" section with "General" listed. At the bottom, there are "KEY OPTIONS" and "USER AND KEY EXPIRATION" tabs, and navigation buttons for "BACK TO LIST", "PRINT", and "REFRESH".

Abbildung 104: Informationsfenster „Person“